

Refund Policy

Payment Methods

Southwestern Child Development Commission Inc. accepts money orders, checks, Visa, MasterCard, Discover, and American Express.

Pre-payment and Pre-registration are required.

Southwestern Child Development Commission Inc. cannot accept any payment at any face to face training. Registration is recommended at least one week prior to a scheduled training event.

Payment Refunds & Transfers

Training fees are refundable if:

1. The participant contacts Southwestern Child Development Commission Inc.'s Training Registrars by calling (828) 586-5561 or (828) 354-0119 or email info@swcdcinc.org. Contact must be made at least 48 hours in advance to cancel the training registration. (If a participant does not attend a training for which he/she has registered without canceling, payment will not be refunded.)
2. Southwestern Child Development Commission Inc. cancels the training session.
3. For On Demand Online Self-Paced Registration Refunds please call (828) 354-0119. (If you have already launched the webinar no refunds will be issued.)

In the event of a cancellation, participants have the following options regarding their payment:

1. Transfer the payment and registration to the same training at a later date (if available)
2. Transfer payment and registration to a different training.
3. Apply their payment towards another individual's registration payment for a different training.
4. Request a refund.

Cancellation Policy

Southwestern Child Development Commission Inc. reserves the right to cancel a training if:

1. The number of registered participants is fewer than the minimum required number of participants
2. An inclement weather advisory has been issued (directly relates to face to face trainings).